

## Checklist for Recognizing Slip, Trip and Fall Hazards

Work Area: \_\_\_\_\_

Date: \_\_\_\_\_

### ITEM

#### 1. General Work Environment

**OK?      CORRECTIVE ACTIONS**

- |  |       |       |
|--|-------|-------|
| • Documented, functioning housekeeping program in place                                | _____ | _____ |
| • All workstations clean, sanitary and orderly   | _____ | _____ |
| • Adequately lit   | _____ | _____ |
| • Work surfaces kept dry   | _____ | _____ |
| • Spills cleaned up immediately according to proper procedures                         | _____ | _____ |
| • Combustible scrap, debris and waste stored safely and removed from worksite properly | _____ | _____ |
| • Regulated waste discarded according to federal, state and local regulations          | _____ | _____ |
| • Accumulations of combustible dust routinely removed from elevated surfaces           | _____ | _____ |
| • Oily and paint-soaked waste disposed in metal waste cans                             | _____ | _____ |
| • Other: _____   | _____ | _____ |
| • Other: _____   | _____ | _____ |
| • Other: _____   | _____ | _____ |

Notes: \_\_\_\_\_

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## Checklist for Recognizing Slip, Trip and Fall Hazards—continued

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### ITEM

#### 3. Stairs, Stairways and Ramps

OK?

CORRECTIVE ACTIONS

- Adequately lit \_\_\_\_\_
- Generator or battery powered emergency lighting available \_\_\_\_\_
- Handrails on all stairways with four or more risers and on ramps \_\_\_\_\_
- Stairways at least 22 inches wide \_\_\_\_\_
- Stairs that change direction have landing platforms \_\_\_\_\_
- Stairs angle no more than 50 and no less than 30 degrees \_\_\_\_\_
- Stairs of uniform size and shape \_\_\_\_\_
- Steps have slip-resistant surface and nosings \_\_\_\_\_
- Handrails between 30 and 34 inches from the leading edge of stair treads \_\_\_\_\_
- Handrails located at least 3 inches from the wall they are mounted on \_\_\_\_\_
- Stair bottom and top clear of swinging doors \_\_\_\_\_
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

Notes: \_\_\_\_\_

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### 4. Escalators

OK?	CORRECTIVE ACTIONS
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- |   |       |       |
|---|-------|-------|
| • Handrail is easy to hold  | _____ | _____ |
| • Escalator safety procedures posted at every escalator   | _____ | _____ |
| • Step nosings marked in a bright color   | _____ | _____ |
| • Under-step lighting at top and bottom landings to provide visual indicator of start and end of escalator ride | _____ | _____ |
| • Side clearance between step and sidewall is no more than 3/16 inch  | _____ | _____ |
| • Sidewalls made of low-friction material so that shoes will not stick on them                                  | _____ | _____ |
| • Emergency shutoff buttons are located at top and bottom of every escalator                                    | _____ | _____ |
| • Sensory devices are installed that detect foreign objects and shut off the escalator automatically            | _____ | _____ |
| • Other: _____  | _____ | _____ |
| • Other: _____  | _____ | _____ |

Notes: \_\_\_\_\_

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#### 5. Floor and Wall Openings

OK? CORRECTIVE ACTIONS

- Openings guarded by a cover, guardrail or equivalent (except at entrance to stairways or ladders) \_\_\_\_\_
- Toeboards installed around the edges of permanent floor openings \_\_\_\_\_
- Skylight screens constructed and mounted to hold at least 200 pounds \_\_\_\_\_
- Grates and similar covers over floor openings designed so that foot traffic or rolling equipment will not get caught \_\_\_\_\_
- Manhole covers, trench covers and similar covers, plus their supports carry a truck rear axle load of at least 20,000 pounds when subject to vehicle traffic \_\_\_\_\_
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

Notes: \_\_\_\_\_

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### 6. Elevated Surfaces

### OK? CORRECTIVE ACTIONS

- Signs posted showing elevated surface load capacity  
\_\_\_\_\_
- Guardrails on surfaces elevated more than 30 inches above floor or ground  
\_\_\_\_\_
- Elevated surfaces provided with 4-inch toeboards  
\_\_\_\_\_
- Permanent means of access and egress provided to elevated storage and work surfaces  
\_\_\_\_\_
- Required headroom provided  
\_\_\_\_\_
- Material on elevated surfaces placed to prevent it from tipping, falling, collapsing, rolling and spreading  
\_\_\_\_\_
- Dock boards or bridge plates used when transferring materials between docks and trucks or rail cars  
\_\_\_\_\_
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

Notes: \_\_\_\_\_  
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## Checklist for Recognizing Slip, Trip and Fall Hazards—continued

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#### 7. Ladders and Scaffolding

#### OK? CORRECTIVE ACTIONS

- Portable step ladder height 20 feet or less  
\_\_\_\_\_
- Portable step ladder equipped with a metal spreader or locking device  
\_\_\_\_\_
- Single ladder height 30 feet or less  
\_\_\_\_\_
- Extension ladder height 60 feet or less  
\_\_\_\_\_
- Fixed ladder height 30 feet or less—after 30 feet, landing platforms every 30 feet  
\_\_\_\_\_
- Fixed ladders over 20 feet equipped with a cage  
\_\_\_\_\_
- Ladders and scaffolds free of cracks, loose rungs and sharp edges  
\_\_\_\_\_
- Ladders and scaffolds free of dirt and grease  
\_\_\_\_\_
- Ladders and scaffolds have slip resistant grips  
\_\_\_\_\_
- Employees are following safe standards and procedures  
\_\_\_\_\_
- Footing on scaffolding sound, rigid and capable of carrying maximum load  
\_\_\_\_\_
- Scaffolding capable of carrying 4 times its maximum load  
\_\_\_\_\_
- Other: \_\_\_\_\_

Notes: \_\_\_\_\_

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# Checklist for Recognizing Slip, Trip and Fall Hazards—continued

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## ITEM

### 8. Parking Lots and Sidewalks

OK?

CORRECTIVE ACTIONS

- Kept clear of fallen timber/debris and loose gravel
- Curbs and ramps properly color coded
- Clear of snow and ice
- Speed bumps and tire stops clearly marked
- Adequately lit
- Free of surface defects
- Free of upheaval
- Fluids cleaned up immediately
- Slight changes in elevation clearly identifiable
- Guardrails provided when walkway is elevated
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

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Notes: \_\_\_\_\_

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